

PAC General Meeting Minutes

Date: Wednesday September 21st, 2022 **Type of meeting:** PAC General Meeting

Meeting start time: 7:05pm @ Brantford Elementary Library

Attendees: Navdeep Aujla (*Principal*)
Michelle Mark (*Chair*)
Anita Chin (*Vice Chair*)
Cathy Safadi (*Treasurer*)
Selena Lee (*Member at Large*)
Karen Johal (*Fundraising*)
Brenda To (*Secretary*)

Parent Attendees: Parm, Nindy, Lan, Lucy, Simon, Rebecca

Introductions: PAC quickly gave individual introductions and welcomed parents. Parents then gave a brief introduction of themselves.

Agenda Item #1: Principal's Report **Presenter:** Mrs. Aujla

Discussion:

- BBQ was very well attended – thank you to the PAC and families.
- Drumming assembly had to limit numbers in attendance so couldn't include everyone. We had about 400 students and staff and want to open things up slowly. There will be a youtube link of the performance sent out to families. Would like to do another activity in September to start the 2023/2024 school year. Could potentially bring same performer back but with different types of drums.
- Ms. Parks (LSS teacher) is leaving for a new position and the school will need to fill her position. We have a physical education teacher at school now.
- The BC Agriculture fruit and vegetable program will start at the school next Wednesday (Sept 28). Mrs. Aujla indicated at her previous experience with the program at Windsor school was that the fruit and vegetables were washed and served in the classroom (not taken home). Mrs. Aujla thought that whole fruits like apples and pears were sliced and suggested small dixie cups could be used for serving. Parm indicated she recalled the whole fruit being served, as it is, at Brantford in the past and the students taking the fruit home (rather than eating it in class). Parm asked if food safe is required for the people coordinating the program and if we would have supplies like vinegar and strainers to wash the fruit and vegetables. Discussed potentially distributing the food on Thursday as Wednesday is hot lunch. Parent volunteers (Parm and Angela) will be coordinating the event and will follow up on program needs. Any items required to be purchased will be covered by the PAC. The schedule for the fruit and vegetable is as follows: blueberries (Sept) baby carrots (Oct), pears (Nov) mandarin oranges (Dec), apples (Jan), snap peas (Feb), mini cucumbers (Mar), cheese (Apr), mini peppers (May) and grape tomatoes (June). The school opted out of the milk program,
- Since covid, students have been struggling with friendship issues, especially girls. Currently we have a school counsellor that is available for two days of counselling. We have a youth and childcare practicum worker (Emily) coming in to help navigate and assist the counsellor on Tuesday and Wednesday.
- Stream of dreams is confirmed for Oct 25-28.
- Fire drill was conducted recently at the school.
- Earthquake supplies require updating as food and supplies have expired. Asked the PAC to support this task and prioritize key items of first aid, food and water supplies. Mrs. Aujla was hesitant as to whether individual comfort kits were worth the effort.
- Discussed all the emergency drills that the school does over the school year, lockdown drills, fire drills, etc.

Agenda Item #2 Treasurer Report / Financial Situation

Presenter: Cathy Safadi

- Bank accounts: Provided brief explanation on how the PAC keeps school funds for the benefit of the new parents in attendance. General account is estimated to be at \$18K by the end of the term (assuming about \$3K profit from hot lunch for fall term but will be more depending on how well silent auction does). We started out in September with roughly \$15K in the general account. We have yet to receive the 2022/2023 gaming (about \$7K) and district grant (few hundred dollars) funds.

Agenda Item #3: Fundraiser Updates

Presenter: Anita Chin, Karen Johal, Cathy Safadi

Discussion:

- Cathy indicated we made a modest profit (\$190) for the Back to School BBQ. This modest profit was expected as we set the food prices to basically break even and keep costs low to encourage families to attend rather than make money from this event. We will look at ways to improve upon the BBQ next year, especially in terms of wait times for food.
- Hot lunch program will be starting up this fall with two new vendors: HiFive Chicken and Wok Box.
- Pumpkin patch on Oct 28. Anita will coordinate logistics with school and Michelle and Karen are organizing getting the pumpkins to the school.

Meeting adjourned: 8:21pm

Next PAC Meeting: October 12th, 2022 @ 7:00pm in person @ Brantford.
