

# PAC Executive Meeting Minutes

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**Date:** Wednesday October 12th, 2022      **Type of meeting:** PAC Executive Meeting

**Meeting start time:** 6:06pm @ Brantford Elementary Library

**Attendees:** Navdeep Aujla (*Principal*)  
Michelle Mark (*Chair*)  
Anita Chin (*Vice Chair*)  
Cathy Safadi (*Treasurer*)  
Sandra Wu (*CPF*)  
Selena Lee (*Member at Large*)  
Karen Johal (*Fundraising*)  
Brenda To (*Secretary*)

**Absent:** Jean Su (DPAC)

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**Agenda Item #1:** Principal's Report

**Presenter:** Mrs. Aujla

## Discussion:

- Pumpkin patch will be held on Friday Oct 28<sup>th</sup>. Primary students will have help from Intermediate classes. Pumpkin patch set up will happen before classes start. PAC has assembled a team of volunteers. Students will head out class by class starting at 9:15am
- Pumpkin carving contest will be held on Monday Oct 31<sup>st</sup>. Grade 7 students will be organizing and judging the contest.
- Halloween Train will start at 9am on Monday Oct 31<sup>st</sup> followed by an assembly in the gym. There will be a monster mash dance, announcements. Mrs. Aujla will send out information to parents if we decide that parents will be allowed to attend the assembly in the gym.
- Orange shirt day assembly went well
- FSA Tests have started and will be held on Oct 3 – Nov 11<sup>th</sup>. (Grade 4 and 7 only) Mrs. Aujla and teachers have sent home information to parents re: test. A lot of students didn't take the test last year. Both English and French classes will be taking FSA Tests.
- Staffing – LSS Teacher Gabrielle Pearson is now with Brantford. We have one more position open for staffing. Ms. Concetta Irmani has been hired for the ELL position and assists with PE and is covering Ms. Montgomery's head teaching time. Ilona will be off until Nov 30th.
- After school programs: Ms. Aujla will reach out to Parks and Recs to see what other after school programs can be offered. Basketball program will start on Friday. All After-school programs need to be approved through the School Board.
- Any PAC updates or newsletters can be sent to Sylvia – Cathy Safadi to send out Halloween train and pumpkin patch info to Sylvia to send out.

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**Agenda Item #2**      Treasurer Report / Financial Situation

**Presenter:**    Cathy Safadi

- Bank reconciliation balances for the general account is \$20,763 and the gaming account is \$12,568.
- We received the gaming grant (\$7,040) for this school year. The District Grant (expected to be a couple hundred dollars) is still pending.
- Cathy provided Mrs. Aujla with a proposed PAC 2022/2023 budget for her review.
- We received a cheque for \$693.50 from a historical recycling fundraiser done at the school from about 2018-2020. The funds were at a local recycling depot and identified because of a parent who flagged the historical program with the PAC.

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**Agenda Item #3:**      Fundraiser Updates

**Presenter:**    Anita Chin, Karen Johal,

**Discussion:**

- Pumpkin Patch – Karen Johal and Husband will pick up the pumpkins at 7am and drop off at the school around 8am-8:15am
- Sylvia to send out a reminder to Parents to remind students to bring a bag for the pumpkin patch and for students to dress for the weather
- PAC decided to not label the pumpkins
- Silent Auction: Successful in terms of effort. \$2015 (\$1885 after credit card fees) was generated in bids. We will save the vendors list for future use. All prizes have been handed out and collected.
- Hot lunch update- Program running really smooth. Looking into extra pizza for families who are not financially able to purchase Hot lunch. Roughly 3 to 4 students per week who will be needing the assistance. (2 slices for each of those students. Cathy will follow up with school to provide support for ordering the lunches. All schools were given funds to support students who need financial assistance.
- Brantford has started a morning breakfast program for students who need breakfast in the mornings.

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**Agenda Item #4:**      CPF Updates

**Presenter:**    Sandra Wu

**Discussion:**

- CPF will host a French Festival for French Immersion Students via Zoom. Cost is \$60.00

**Other Items Discussed:**

- PAC decided not to have the Purdy's Fundraiser this year
- Movie Night – Mrs. Aujla is allowing Movie Night to be hosted in the gym again this year. First movie night will be held on January 20<sup>th</sup> from 6pm – 8pm. Food and popcorn will be offered. Second movie night will be on February 23<sup>rd</sup>
- \$375 Movie License fee annually
- Pancake Breakfast will be held some time in December – Volunteers will be needed

**Meeting adjourned 7:01pm**

**Next PAC Meeting: November 9th, 2022 @ 6:00pm in person @ Brantford.**

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