

# PAC General Meeting Minutes

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**Date:** Wednesday October 12th, 2022      **Type of meeting:** PAC General Meeting

**Meeting start time:** 7:05pm @ Brantford Elementary Library and Via Zoom online

**Attendees:** Navdeep Aujla (*Principal*)  
Kartiki,  
Michelle Mark (*Chair*)  
Anita Chin (*Vice Chair*)  
Cathy Safadi (*Treasurer*)  
Karen Johal (*Fundraising*)  
Sandra Wu (*CPF*)  
Brenda To (*Secretary*)

**Parent Attendees:** Parm, Nindy, Lan, Brody,  
Leanna

**Introductions:** PAC quickly gave individual introductions and welcomed parents. Parents then gave a brief introduction of themselves.

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**Agenda Item #1:**      Principal's Report      **Presenter:** Mrs. Aujla

## Discussion:

- Halloween is a few weeks away and we have a few activities planned for the students – thank you everyone who has help in organizing the pumpkin patch.
- Oct 28<sup>th</sup> will be the day of the pumpkin patch. It will start at 9:15am. 2 classes will be going out every 15 minutes to pick out pumpkins and enjoy some hot chocolate.
- Monday Oct 31<sup>st</sup> there will be a pumpkin carving contest organized by the Gr.7 students. Everyone will take their pumpkins home on Friday and those wishing to participate in the contest will bring their pumpkins in on Monday - teachers will be judging the contest.
- Halloween train will also be happening on Oct 31<sup>st</sup> – parents are invited to come outside to view costumes. Students will walk around the school and enter through the side doors of the gym.
- Grade 7 students are trying to put together a haunted house in the library.
- FSA Exams will be starting on Oct 3<sup>rd</sup> for the Gr 4&7 classes – Currently Brantford's growth plan focuses on Reading. In the past few years we have introduced many resources to help student's with their Reading.
- Mrs. Aujla opened the floor for any questions re: FSA Tests: Parm asked if the students take the FSA tests in class. Answer: Yes. Review and practice exams are optional and is dependent on the teacher.
- Staffing – Gabrielle Pearson – is the new ELL teacher.

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**Agenda Item #2**      Treasurer Report / Financial Situation

**Presenter:**    Cathy Safadi

- Bank reconciliation balances for the general account is \$20,763 and the gaming account is \$12,568.
- We received the gaming grant (\$7,040) for this school year. The District Grant (expected to be a couple hundred dollars) is still pending.
- Our greatest sources of funds this year have come from hot lunch for the fall term (raised about \$3500 after credit card fees) and silent auction (raised \$1885 after credit card fees).

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**Agenda Item #3:**      Fundraiser Updates

**Presenter:**    Karen Johal, Anita Chin,  
Cathy Safadi

**Discussion:**

- Movie Night will start in January and will be held in the school gym. There will be food, pop/juice, and popcorn.
- Return-It Fundraiser– Parm and Angela kindly emptied and washed out the drink boxes and pop cans that were expired and had been left in the PAC container during the pandemic. These empties were returned to the Return-it depot to support our Return-It fundraiser.
- Clip-on reflectors fundraiser information will be sent out along with pumpkin patch and Halloween activities. Reflectors are priced to make a modest profit to raise a bit of money but more importantly to make them more affordable for families to keep students safe.
- Fruit and veggie program has been going very well so far and the program is running smoothly.
- Earthquake supplies – Parm, Angela, Lucy and Cathy are assisting with this program. Estimated cost for full replacement of all items and addition of extra items is about \$7K. Brody mentioned he may possibly know of some vendors who could provide supplies. Requested approval of \$1500 expenditures for updating the classroom Grab and Go kits. Motion to approve the \$1500 cost: Michelle Mark approved – Karen Johal second approval
- Ms. Capitanio suggested possibly having a Photo Op station at the pumpkin patch. Lan will look into backdrop supplies for a photo op station -
- Anita will contact Tim Hortons to confirm Hot Chocolate donation for the Pumpkin Patch
- Anita is requesting donations for pumpkins for the teachers to use in classroom by Oct 24

**Meeting adjourned: 8:06pm**

**Next PAC Meeting: November 9th, 2022 @ 7:00pm in person @ Brantford.**

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