

PAC General Meeting Minutes

November 9, 2022.

Call to Order: 7:03pm

Minutes recorded by Selena (member at large) as Brenda (secretary) absent

General Meeting

1.) Principal's Report (10 minutes)

A.) Halloween

- very successful
- pumpkin carving contest showed off their creativity
- pumpkin patch was a major highlight

B.) Athletics

- volleyball wrapping up
- cross country Grades 4-7
- basketball and track and field coming up in the spring

C.) Hot Lunches

- working out well
- thank you to volunteers

D.) Young People's Concert

- Nov 22nd
- we are leaving at 9am
- buses coming to Sperling Ave
- kids need to get here early to do attendance
- be back close to recess
- Grades 4-7 at the Terry Fox theater at Burnaby South
- cultural presentation

E.) Remembrance Day assembly

- lots of interest from parents
- need to limit to 30 people

F.) Christmas Concert

- will record and share with community
- each class will do a presentation

G.) Jingle bell walk on Nov 24th

- will make hampers out of donations for the community
- will need to make more hampers this year due to changing needs
- each class is assigned certain items?
- possible toy drive?
- how many families are needed? (Lan has a contact with United Way)

H.) Lacrosse players came and did a demo last week

- connections to Indigenous ways

2.) Treasurer's Report (10 minutes)

Bank reconciliation balances as of Nov 8:

- \$21,072 for general account
- \$12,568 for gaming account
- Biggest profit is hot lunch at about \$3,500 (after credit card fees) for the fall term
- Silent auction profit is \$1,885 (after credit card fees)
- Clip-on reflector profit is \$256 (after credit card fees)

3.) Reviewing and approving the 2022/2023 PAC budget (5 minutes)

- started the year with about \$24,000
- trying to maintain that as a slush fund
- may need to dip into it for some expenditures

- estimated income this year from gaming grant and hot lunch profit is about \$20,500
- estimated expenses are mostly requests from the school
- example drumming workshop this fall was about \$3,000
- about a \$1000 deposit was paid for artist coming this spring and the rest was supplemented by a grant
- teacher consumables proposed are \$200 per division plus 4 other staff (ELL, LSS and guidance teacher) and \$50 for the librarian and also the music teacher for a total of \$4100
- Grade 7 leaving is \$1000
- \$3500 estimated for earthquake kits
- each child gets \$20.00 for field trips for a total of \$7,200
- difference between the income and expenses may be \$4,000 by the end of the year assuming estimates are close

Question: Can a parent donate directly to a division to spend? Yes

-just speak to Ms. Aujla, would like to know what the money is going towards

4.) Update on Earthquake supplies

- paperwork is now being updated
- Health and safety manager from school district person gave Cathy some examples of things that are included in kiosks for other schools in the district also indicated that expectations is that kids usually get picked up within 6-12 hours in actual event.
- contact from city of Burnaby can talk to PAC about planning and input
- Brody will look into supplies if needed at a better cost
- will touch base with Ms. Aujla and then see what the need is for donations
- donations for earthquake updates from schoolcash online are not available yet since school sends a monthly report with this information and it is not yet available to us

5.) Grade 7 Fundraisers (8 minutes)

A.) Gift cards

- Nov 18th is the deadline for gift cards, a shorter window
- want them distributed before winter break
- will need to send a PDF just in case parents lost the first copy

B.) Neufeld's

- orders closing on Nov 21st and pick up will be Dec 1st at 2:30pm for frozen food

C.) Hot dog Sales

- planning for 2 more
- first one on Dec 9th which will be chicken and veggie dogs, chips and cookies
- it's on Munch a Lunch already
- dates can be flexible moving forward (maybe Tuesday or Thursday)

D.) Samosas?

- people have not returned calls
- may need to wait until the new year

- next meeting will be Nov 30th for Grade 7 Fundraisers

6.) Pancake Breakfast Friday Dec 16th (5 minutes)

- 2 classes at a time
- Grade 7's will be cooking
- there is a Santa suit under the stage but needs a wash
- parents can come in?
- if absentee numbers are high then may need to limit only to volunteers
- approval of expenditure over \$500 (yes)
- Starbucks will donate drinks for the students

- with 400 people we will need more volunteers to help manage the hot drink containers (cambros)
- up to 5 containers?
- what about juice boxes?
- they may be a better option rather than hot drinks and boxes are going to be recycled
- waffles for the staff at recess
- 3 griddles owned by the school have been located
- Michelle has one, Karen may also to bring for the event rather than purchasing additional griddles
- maybe our BBQ has a griddle section?
- need 6-7 griddles
- storage of pancakes in foil pans with foil on top
- save Timbits for Jingle Bell walk

7.) Dec 9th bake sale

- kids are bringing cash
- asking parents to bring donations that can be store bought or home made, sign up on the front door
- can be done between recess and lunch, teachers to take the kids outside the gym
- everything will be individually wrapped

Meeting adjourned: 7:47pm